



manufacturing partner
to innovators



Receiving Inspector

Company:	SMTC Corporation	Location:	Fremont, California
Department:	Quality	Reports To:	Quality Manager

Company Overview:

SMTC Corporation is the company behind the manufacture, performance and intelligence sophisticated electronic devices all over the world. We are a global Electronics Manufacturing Services (EMS) provider with more than two decades of experience working in partnership with Original Equipment Manufacturers (OEMs) in computer, industrial, communications, consumer and medical markets.

- **Our customers are the heart of our business.** We go to great lengths to build strong, synergistic relationships with our customers and business partners worldwide.
- **Our services, processes and capabilities deliver customer value.** SMTC provides global end-to-end solutions including design, new product introduction, manufacturing, supply chain management, and after-sales services for the whole product lifecycle.
- **Our people make it happen.** SMTC employees are responsive, results-oriented professionals with a track record for innovative, flexible solutions focused on customer needs. Our expertise in quality, technology and supply chain management offers customers a distinct competitive advantage.
- **Our business is global.** SMTC operates a global manufacturing network with operations in Canada, the United States, Mexico and a partnering relationship in China. For more information: www.smtc.com.

Position Overview: Maintains quality standards by approving incoming materials, in-process production, and finished products; recording quality results.

Key Responsibilities:

- Inspection of all incoming raw materials per customer BOM/AVL or any specifications
- Perform inspection on printed circuit boards (PCB) and mechanical parts to determine conformance with applicable drawings, specification or instructions
- Documentation and processing of non-conforming materials
- Perform First Article Inspection using customer drawings to determine compliance and record inspection status on system data base
- Interface with Program Managers, Production Manager, Engineers, Purchasing to
- resolve any related material issues
- Performs all duties in timely manner, must be a team-player, self-motivated, attention to

detailed

- Maintain work area clean, neat and well organized
- Provides day-to day tasks in support of Material and QA Department responsibilities
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Required Qualifications and Experience:

- High School Diploma
- Minimum 5 years' experience in electronic manufacturing along with mechanical inspection
- Highly quality oriented
- Knowledge of customers specifications
- Knowledge of electrical components, PCBs, hardware, etc
- Must have excellent communication; reading, writing, speaking in English
- Computer skills including Word, Excel
- Knowledge of ISO 9001
- ESD awareness and PCBA handling
- Knowledge of company's safety rules and regulations

APPLICATION PROCESS: All applicants interested in this career opportunity should send their cover letter and resume by corporatehr@smtc.com and quote the position title in the subject line.

Please note that only those applicants selected for an interview will be contacted directly.